



Enrollment Agreement 2
 6600 Peachtree Dunwoody Road
 500 Embassy Row
 Atlanta, GA 30328

Name ("Student") _____ Date _____

Address _____ City _____ State _____ Zip _____

Telephone (Home) _____ Telephone (Work) _____

E-Mail _____ Social Security Number _____

Are you at least 18 years of age? Yes No

Are you a U.S. citizen? Yes No If no, are you a resident alien? Yes No

For Undergraduates Only - Attestation of High School Graduation or Equivalency: I understand that one requirement for admission is graduation from high school or its equivalency. I hereby certify that (select one):

I am scheduled to graduate from High School _____ City _____ State _____ Graduation Date _____

I graduated from High School _____ City _____ State _____ Graduation Date _____

I earned a GED at Testing Facility _____ City _____ State _____ Examination Date _____

I earned an Associate or Higher Degree from the following U.S. accredited college or university
 Institution _____ City _____ State _____ Graduation Date _____

If, for any reason, this attestation of high school graduation, GED completion, or awarded degree is found to be false or untrue, I understand that I will not have met an admissions requirement of AIU and thus, my admission to the University will be subject to immediate cancellation. Furthermore, I understand that if this attestation is found to be false or untrue, all Title IV financial aid and any state or institutional financial aid that was disbursed on my behalf will be returned to the appropriate source, and that I will be responsible for payment to the University of any monies that were refunded or paid to me.

By my signature below, I attest that the information provided above is true and correct to the best of my knowledge, and authorize the school to request transcripts or other documentation to confirm my attestation.

Program

- | | |
|---|---|
| <input type="checkbox"/> AA - Business Administration - 90 credits - 60 wks - 6 terms | <input type="checkbox"/> BFA - Interior Design - 180 credits - 120 wks - 12 terms |
| <input type="checkbox"/> AS - Criminal Justice - 90 credits - 60 wks - 6 terms | <input type="checkbox"/> BFA - Media Production - 180 credits - 120 wks - 12 terms |
| <input type="checkbox"/> BIT - Information Technology - 180 credits, 120 wks, 12 terms | <input type="checkbox"/> BFA - Fashion Design - 180 credits - 120 wks - 12 terms |
| <input type="checkbox"/> BBA - Business Administration - 180 credits - 120 wks - 12 terms | <input type="checkbox"/> BFA - Fashion Marketing - 180 credits - 120 wks - 12 terms |
| <input type="checkbox"/> BS - Criminal Justice - 180 credits - 120 wks - 12 terms | <input type="checkbox"/> BFA - Fashion Design & Marketing - 198 credits - 130 wks - 13 terms |
| <input type="checkbox"/> BFA - Visual Communication - 180 credits - 120 wks - 12 terms | <input type="checkbox"/> MBA - Masters of Business Administration - 48 credits - 40 wks - 4 terms |
| <input type="checkbox"/> BFA - Game Design and Development - 180 credits - 120 wks - 12 terms | |

Concentration: _____

Lower Division Concentration (Applies to BBA and BIT Programs Only): _____

Date of first class _____ Anticipated Completion Date _____

The time frames provided are based on full-time student status for a normally progressing student. The actual time frame for completion can vary depending on the individual.

Program Costs The cost for this program at American InterContinental University, Inc. d/b/a American InterContinental University ("AIU") is as follows, subject to the terms and policies as stated in this Enrollment Agreement ("Agreement").

TUITION AND FEES	
Tuition per term	
Application Fee	\$ 50.00
Fee	
Books and supplies (estimated for entire program)	

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I agree that the payment of program costs will be satisfied by (check all that apply):

ReCash ReCredit Card ReWill Apply for Financial Aid ReThird Party (e.g., VA, Voc Rehab, Employer)

The tuition noted above is a per term cost. The actual tuition costs will vary depending on the number of credits taken during each term as outlined in the tuition and fees addendum to the catalog. The Application Fee is a one-time fee paid at the time of application. The Fees and estimated Books and Supplies costs listed are for the entire program.

By signing below, I certify that I have received a complete copy of this Agreement, and that I have read, understand and agree to comply with all of its terms. I also acknowledge that I have received and had an ample opportunity to review a copy of the AIU catalog in one of the following formats: printed (hard copy), CD-ROM, or downloaded from the AIU online registration site, and I agree to comply with all AIU disclosures, policies and rules contained therein. I also understand and agree that this Agreement supersedes all prior or contemporaneous verbal or written statements and agreements made by AIU or any employees of AIU and that no binding promises, representations or statements have been made to me by AIU or any employee of AIU regarding any aspect of the education and training I will receive from AIU or the prospects for employment or salary upon graduation that are not set forth in writing in this Agreement. I further understand and agree that this Agreement may not be modified without the written agreement of me and AIU (except that the stated tuition and fees are subject to change at the discretion of AIU). I hereby certify that all information I provided in my application for admission to AIU is complete, accurate and up to date. Once I sign this Agreement, and AIU accepts this Agreement, I understand that a legally binding contract will be created. Students in the laptop computer program will be required to sign a separate contract for the purchase of the laptop computer and a laptop software agreement. My signature indicates that I agree to all of the above terms.

I understand that American InterContinental University does not guarantee employment or salary.
THIS CONTRACT CONTAINS A BINDING ARBITRATION PROVISION WHICH MAY BE ENFORCED BY THE PARTIES.

Signature of Student _____ Printed Name _____ Date _____

Signature of Parent or Guardian (required if Student is under the age of 18) _____ Printed Name _____ Date _____

Admissions Advisor _____ Printed Name _____ Date _____

ACCEPTED BY AMERICAN INTERCONTINENTAL UNIVERSITY
Redacted

Signature of Authorized AIU Representative _____ Printed Name and Title of Authorized AIU Representative / _____ Date _____

I understand that I will be charged tuition and fees at rates established by AIU and published in an addendum to the catalog and that I am fully responsible for the payment of the tuition and fees charged by AIU. The tuition and fees printed above may be subject to change; AIU evaluates institutional tuition and fee rates periodically. Tuition rates may also vary depending on my enrollment status. Tuition is billed on a quarter basis (the terms "quarter" and "term" are used interchangeably in this Agreement). The tuition and fees do not include other program costs, including, but not limited to, books, supplies, laboratory fees, and other costs associated with the selected program of study. I understand that these additional costs are my obligation and not the obligation of AIU.

I understand that it is my sole responsibility to ensure that all tuition and fees for each term are paid by me or funded from financial aid sources, which may include a cash payment agreement with AIU, prior to beginning that term. I understand it is my sole responsibility to ensure that all financial aid paperwork has been completed; my financial obligation will not be released due to incomplete paperwork. For a detailed breakdown of my financial plan, I must refer to my financial aid award letters and/or cash payment agreements. If I leave AIU for any reason (other than an approved leave of absence) and return at a later date, I will be charged tuition at the rate in effect at the time of my return as well as any applicable reinstatement fee. I understand that I am not released from any of my obligations or commitments to AIU if I leave AIU for any reason or if I am not satisfied with the services provided. I also understand that if I am in default of my obligations under this Agreement and my account is referred to a collection agency or an outside attorney to collect the outstanding balance, I will pay the costs of collection, including reasonable attorney's fees, to the extent permitted by state law.

Cancellation A Student who cancels this Agreement within 72 hours (until midnight of the third day excluding Saturdays, Sundays, and legal holidays) after signing the Agreement will receive a refund of all monies paid. A Student who cancels after 72 hours but prior to the Student's first day of class attendance will receive a refund of all monies paid, except for the nonrefundable Application Fee. If this Agreement is not accepted by AIU or if AIU cancels this Agreement prior to the first day of class attendance, all monies, including the Application Fee, will be refunded. All requests for cancellation by the Student must be made in writing and mailed or hand delivered to Registrar, AIU, 6600 Peachtree Dunwoody Road, 500 Embassy Row, Atlanta, GA 30328.

Refund Policy After the last day of the drop and add period for each term, as stated on the academic calendar, which is the sixth business day of a quarter or five week session, no refunds or adjustments will be made to a student who drops individual classes but is otherwise enrolled at AIU. Refunds are made for a student who withdraws or is withdrawn from AIU prior to the completion of his/her program and is based on the tuition billed for the term in which the Student withdraws, according to the schedule set forth below. Refunds will be based on the total charge incurred by the Student at the time of withdrawal, not the amount the Student has actually paid. Tuition and fees attributable to any term beyond the term of withdrawal will be refunded in full. Books and supplies are supplied by a third party vendor. The student is subject to the return policies as established by that vendor. When a

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acknowledges that the foregoing permission includes the right to tape and photograph him or her and to record his or her voice, conversation and sounds for use in any manner or medium in connection with any advertising, publicity, or other information relating to AIU.

10. **Discrimination:** AIU does not discriminate on the basis of race, gender, sexual orientation, religion, creed, color, national origin, ancestry, marital status, age, disability, or any other factor prohibited by law in the recruitment and admission of students, the operation of any of its educational programs and activities, and the recruitment and employment of faculty and staff. The Director of Student Management at AIU serves as the compliance coordinator for Title IX of the Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, which prohibit discrimination on the basis of sex or handicap.
11. **Pre-recorded Messages:** The Student understands that s/he may periodically receive pre-recorded messages during his/her time as a student at AIU. These pre-recorded messages are considered "informational" and are intended to notify students, for example, that classes have been cancelled due to severe weather or other natural disasters, or of upcoming events at the school that the Student may need to be aware of such as orientation or campus guests.
12. **Agreement to submit to AIU's Grievance Procedure:** The Student agrees to submit any claim, dispute, or controversy that the Student may have arising out of or relating to his or her recruitment, enrollment, attendance, education, financial aid assistance, or career service assistance by AIU to AIU's Grievance Procedure set forth in the AIU catalog. The parties agree to participate in good faith in AIU's Grievance Procedure. Compliance with AIU's Grievance Procedure is mandatory and is a condition precedent to the Student commencing arbitration or otherwise pursuing his or her claim. Notwithstanding the preceding sentence, if a statute or other legal authority specifically bars AIU from requiring the Student to utilize AIU's Grievance Procedure, or if a court of competent jurisdiction determines that such a requirement is unenforceable with regard to the Student, then the preceding sentence shall be severed and shall have no force and effect, and the Student may, but will not be required to, submit his or her claim to AIU's Grievance Procedure. AIU may waive any or all limitations and requirements set forth in this provision. Such waiver shall not waive or affect any other portion of the Enrollment Agreement, this paragraph, or the Arbitration Agreement. Other grievance procedures - This provision is in addition to any grievance procedure specifically provided for by statute or rule to the extent that the claims are within the scope of such statute or rule.
13. **Agreement to Arbitrate:** Any disputes, claims, or controversies between the parties to this Enrollment Agreement arising out of or relating to (i) this Enrollment Agreement; (ii) the Student's recruitment, enrollment, attendance, or education; (iii) financial aid or career service assistance by AIU; (iv) any claim, no matter how described, pleaded or styled, relating, in any manner, to any act or omission regarding the Student's relationship with AIU, its employees, or with externship sites or their employees; or (v) any objection to arbitrability or the existence, scope, validity, construction, or enforceability of this Arbitration Agreement shall be resolved pursuant to this paragraph (the "Arbitration Agreement"). For purposes of this Section, the term "AIU" includes the School, its officers, directors and employees, and its affiliates, subsidiaries and parents, and any officers, directors, and employees of such entities. This Arbitration Agreement will not apply to claims by either party against the other for relief of \$5,000 or less, or any claim that could be brought in a small claims court or other court of competent jurisdiction for claims not exceeding \$5,000. Choice of Arbitration Provider and Arbitration Rules - Unless the parties agree to an alternative, the arbitration shall be administered by the American Arbitration Association ("AAA"). The arbitration shall be before a single arbitrator. The AAA's Commercial Arbitration Rules, and applicable supplementary rules and procedures of the AAA, in effect at the time the arbitration is brought, shall be applied. Copies of the AAA's Rules may be obtained from AIU's Campus President. Information about the arbitration process also can be obtained from: AAA at www.adr.org. or 1-800-778-7879. Location of arbitration - All in-person hearings and conferences in the arbitration shall take place in a locale near AIU unless the Student and AIU agree otherwise. Language - The language of the arbitration shall be in English. Any party desiring or requiring a different language shall bear the expense of an interpreter. Choice of Law - The arbitrator shall apply federal law to the fullest extent possible, and the substantive and procedural provisions of the Federal Arbitration Act (9 U.S.C. §§1-16) shall govern this Arbitration Agreement and any and all issues relating to the enforcement of the Arbitration Agreement and the arbitrability of claims between the parties. Costs, fees, and expenses of arbitration - Each party shall bear the expense of its own counsel, experts, witnesses, and preparation and presentation of proofs. All fees and expenses of the arbitrator and administrative fees and expenses of the arbitration shall be paid by the parties as provided by the AAA's Commercial Arbitration Rules, including the Supplementary Procedures for Consumer-Related Disputes, to the extent applicable, unless otherwise provided by the rules of the AAA governing the proceeding, or by specific ruling by the arbitrator, or by agreement of the parties. Relief and remedies - The arbitrator shall have the authority to award monetary damages and may grant any non-monetary remedy or relief available by applicable law and rules of the arbitration forum governing the proceeding and within the scope of this Enrollment Agreement. The arbitrator will have no authority to alter any grade given to the Student or to require AIU to change any of its policies or procedures. The arbitrator will have no authority to award consequential damages, indirect damages, treble damages or punitive damages, or any monetary damages not measured by the prevailing party's economic damages unless such relief is expressly provided for by applicable law. The arbitrator will have no authority to award attorney's fees except as expressly provided by this Enrollment Agreement or authorized by law or the rules of the arbitration forum. Class and consolidated actions - There shall be no right or authority for any claims within the scope of this Arbitration Agreement to be arbitrated or litigated on a class basis or for the claims of more than one Student to be arbitrated or litigated jointly or consolidated with any other Student's claims. Arbitrator's Award - At the request of either party, the arbitrator shall render a written award briefly setting forth his or her essential findings and conclusions. Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction. Severability and right to waive- If any part or parts of this Arbitration Agreement are found to be invalid or unenforceable by a decision of a tribunal of competent jurisdiction, then such specific part or parts shall be of no force and effect and shall be severed, but the remainder of this Arbitration Agreement shall continue in full force and effect. Any or all of the limitations set forth in this Arbitration Agreement may be specifically waived by the party against whom the claim is asserted. Such waiver shall not waive or effect any other portion of this Arbitration Agreement. Survival of provisions of this agreement - This Arbitration Agreement will survive the termination of the Student's relationship with AIU.
14. **NOTICE:** Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof. Recovery hereunder by the debtor shall not exceed amounts paid by the debtor hereunder.
15. **Assignment:** None of the rights of the Student or the Student's parents under this Agreement are assignable to any other person or entity.
16. **Entire Agreement:** This Agreement constitutes the entire agreement between Student and AIU concerning all aspects of the education and training the Student will be provided by AIU. By signing this Agreement, the Student agrees that no binding promises, representations or statements have been made to the Student by AIU or any employee of AIU regarding any aspect of the education and training the Student will receive from AIU or the prospects of employment or salary upon graduation that are not set forth in writing in this Agreement. AIU will not be responsible for any representation, statement of policy, career planning activities, curriculum, or facility that does not appear in this Agreement or the AIU catalog.

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Department. The date from which refunds will be determined is the last date of recorded attendance. Refunds will be made within 30 calendar days of the notification of an official withdrawal or date of determination of withdrawal by the institution. I understand that if I withdraw or am withdrawn prior to the end of the term, I am subject to the Return of Title IV Funds policy noted below which may increase my balance due to AIU. If there is a balance due to AIU after all Title IV funds have been returned, this balance will be due immediately, unless a cash payment agreement for this balance has been approved by AIU. Credit balances due to the Student of less than \$5 (after all refunds have been made) will not be refunded to the Student/lender unless requested by the Student.

In the event that a student withdraws or is dismissed from all classes during the quarter, refunds of tuition and fees will be calculated according to the following schedule:

- **During the first seven calendar days* 100%**
 - **For a student completing no more than 5% of the quarter, the University will refund 95% of the tuition and fees.**
 - **For a student completing more than 5%, but no more than 10% of the quarter, the University will refund 90% of the tuition and fees.**
 - **For a student completing more than 10%, but no more than 25% of the quarter, the University will refund 75% of the tuition and fees.**
 - **For a student completing more than 25%, but no more than 50% of the quarter, the University will refund 50% of the tuition and fees.**
 - **There will be no refund after a student has completed more than 50% of the quarter.**
- * This applies to a new student's right to cancel in the first week of their program quarter of attendance only

Return of Title IV Funds Policy AIU follows the federal Return of Title IV Funds Policy to determine the amount of Title IV aid the Student has received and the amount, if any, which needs to be returned at the time of withdrawal. Under current federal regulations, the amount of aid earned is calculated on a pro rata basis through 60% of the term. After the 60% point in the term, a Student has earned 100% of the Title IV funds. AIU may adjust the Student's account based on any repayments of Title IV funds that AIU was required to make. For details regarding this policy, please see the AIU catalog.

Policies and Disclosures

1. **Catalog:** Information about AIU is published in a catalog that contains a description of certain policies, rules, procedures, and other important disclosures and information about AIU and the educational programs offered. AIU reserves the right to change any provision of the catalog at any time. Notice of changes will be communicated in a revised catalog, an addendum or supplement to the catalog, or other written format. Students are expected to read and be familiar with the information contained in the AIU catalog, in any revisions, supplements and addenda to the catalog, and with all AIU policies. By enrolling in AIU, the Student agrees to abide by the terms stated in the catalog and all AIU policies.
2. **Changes:** AIU reserves the right to make changes at any time to any provision of the catalog, including the amount of tuition and fees, academic programs and courses, AIU policies and procedures, faculty and administrative staff, the AIU calendar and other dates, and other provisions. AIU also reserves the right to make changes in equipment and instructional materials, to modify curriculum, and when size and curriculum permit, to combine classes.
3. **Program Changes and Cancellation:** AIU reserves the right to change, amend, alter, or modify its program offerings and/or schedules. Students who are already enrolled will be notified of any changes, including a change in start date, and every attempt will be made to accommodate student preferences with regard to any schedule change. If the Student does not choose to change to a different start date, the Student will be eligible for a full refund.
4. **Transfer of Credits:** The awarding of credit for coursework completed at any other institution is at the sole discretion of AIU. Additionally, AIU does not imply, promise, or guarantee that any credits earned at AIU will be transferable or accepted by any other institution. It is the Student's obligation to ascertain in advance of enrollment whether a possible recipient institution will recognize a course of study or accept credits earned at AIU.
5. **Success of Student:** The Student's individual success or satisfaction is not guaranteed, and is dependent upon the Student's individual efforts, abilities and application of himself/herself to the requirements of AIU. Graduates/completers who obtain employment after graduation typically start out in an entry-level position. Career advancement and the success or satisfaction of an individual student are not guaranteed and depend on a variety of factors including, without limitation, a Student's abilities, personal efforts, employer and the economy. Career advancement assistance for a specific industry position may be enhanced by the education received but will depend on an individual's abilities, attitude, and prior relevant experience as well as the economy and local job market.
6. **Student's Failure to Meet Obligations:** AIU reserves the right to terminate the Student's enrollment for failure to maintain satisfactory academic progress, failure to pay tuition or fees by applicable deadlines, disruptive behavior, posing a danger to the health or welfare of students or other members of the AIU community, conviction of a crime, failure to abide by AIU policies and procedures or any false statements in connection with this enrollment. AIU can discontinue the Student's enrollment status, not issue grades, and deny requests for transcripts should the Student not meet all of his/her financial and institutional obligations or for any false statements in connection with this enrollment.
7. **Employment:** AIU does not guarantee employment or career advancement following graduation but does offer career planning assistance to students and graduates as described in the catalog. Some job or internship/externship opportunities may require substantial travel, background checks and/or drug testing. Applicants with a prior criminal background, a personal bankruptcy or failed drug test may not be considered for internships/externships or employment in some positions. Employment and internship/externship decisions are outside the control of AIU. Graduates of some programs may require additional education, licensure, drug testing and/or certification for employment in some positions. AIU maintains information in its Career Services offices regarding the specific initial employment that its graduates obtain. It is available to students to review upon request.
8. **No Salary Representations:** AIU does not make any representations or claims to prospective or current students regarding the starting salaries of its graduates or the starting salaries of jobs in any field of employment. The salaries that may be earned by any particular graduate/completer are subject to many variables including, among other things, the student's abilities, efforts and prior relevant experience as well as the needs in the industry, the economy, and the local job market for the employment and freelance opportunities sought by the student. By signing this form, the Student confirms that s/he has not been promised anything about salaries and that the Student has not relied on anything heard or read from AIU regarding anticipated salaries in deciding to enroll at AIU and/or deciding to continue to attend.
9. **Use of Images and Works:** The undersigned agrees that AIU may use his/her name, voice, image, likeness, and biographical facts, and any materials produced by the Student while enrolled at AIU without any further approval or payment, unless prohibited by law. The undersigned

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