June 22, 2009

REDACTED

To Whom It May Concern:

My name is REDACTED and I am a recent graduate from the Vocational Nurse Program. One week prior to my exit from school, the financial office informed me that I owed \$297.00. I was required to sign a contract indicated that I will pay \$25.00 every month commencing on May or June, 2009 in order to be release to graduate.

I graduate on May 5, 2009 and have not been able to obtain a job. I have been several times at the financial aid office on campus to inform that I have not been able to find a job and I do not have the finance to pay. I was then referred to Redacte at the corporate office and I explained to her my situation. A couple of days a go I receive a letter stating that if I do not pay I will be take to collection for payment.

I did inform the financial aid staff and Redacte that I do want to pay the money that I owed; however I do not have the finance. About every day I am at school working with Redacted by and Redacted searching for jobs and going on job interviews. For the past seven months I have been living from place to place, staying in homeless shelter in order to try to complete the nursing program. As soon as I obtain a job I will pay back the money request from me.

I can be reached at phone number REDACTE or my e-mail at REDACTED

Thanks in advance for taking the time to listen to my concern.

Sincerely,1 REDACTED

REDACTED

Confidential

CCC000109313



file in Aca.
Student of 6/24

June 23, 2009

REDACTED

Dear REDACTED

I am in receipt of your letter dated June 22, 1009.

I understand your concern regarding your outstanding balance. It is your obligation to pay the balance and I also understand your concern regarding not having the money due to not working. We will however extend the due date for 60 days to August 23, 2009.

It is my understanding that you have not take the boards yet and also have no CAN or HHNA experience which is probably a hindrance in your success in achieving employment in your field. I would suggest that you prepare to sit for the boards as soon as possible and also to seek some other type of employment in the meantime in order to provide support for yourself. We have a binder with other types of job leads which you are welcome to review when you come on site the next time.

I would also suggest that you come in and make arrangements with our Business Office to make smaller payments, to show good faith in settling your balance with the college.

Sincerely, Redacted by HELP

Campus President

Redacted by HELP Redacted by HELP

, San Diego, CA 92113-1964 , www.concorde.edu

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